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TOWN CLERK
NORTH READING, MA
JOB OPENING
TOWN OF NORTH READING

This posting is for the position of: **Building Maintenance Worker**

This is a full-time 35 hour per week position responsible for assisting the Building Superintendent in the day-to-day maintenance and operations for town buildings.

The following is a list of requirements:

- Performs building maintenance and repairs such as painting, carpentry, mechanical and other trades work.
- Operates and repairs HVAC (motors, fans, AC units, etc), lighting and plumbing systems.
- Performs some electrical work not requiring a licensed electrician.
- Performs plumbing maintenance and replacement duties.
- Assists in miscellaneous projects requiring handyman skills.
- Securing buildings for winter.
- Position is classified as an Essential Employee and the employee must be able to work long hours 24/7 when necessary.
- A full job description is available upon request.

This position is a 35 hour a week position at a starting rate of \$35,000 (including benefits).

Interested applicants should send resume/application to Human Resources:

aolsen@northreadingma.gov

Subject line: BMW 2016

EOE