

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, MARCH 13, 2023**

Chair Manupelli called the meeting to order at 7:13 p.m. via in person and remote participation in Room 14 at the Town Hall. Participating members were Ms. Gonzalez, Mr. Stuto, Mr. Wallner, and Town Administrator, Michael Gilleberto. Mr. O'Leary was absent.

#1. Executive Session

#2

Routine.

Next order of business. Introduce New Town Engineer and Water Superintendent

New Town Engineer Dan O'Donnell and Water Superintendent Matt Prince were introduced to the community.

Next order of business. Wastewater (Sewer) Project

Mr. Gilleberto began with info about the upcoming meetings and that he wanted to provide an opportunity for any discussions.

Mr. Stuto proposed a vote to strike the betterment option in its entirety.

Chair Manupelli went over all three options.

Discussion ensued.

MADAM CHAIR, I MOVE TO REMOVE THE BETTERMENT OPTION FROM THE FINANCIAL SCENARIO FOR THE WASTEWATER PROJECT.

MOTION BY: MR. WALLNER

SECONDED BY: MR. STUTO

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

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**Next order of business. Joint Appointment with Community Planning Commission-
Economic Development Committee**

MADAM CHAIR, I MOVE TO JOINTLY REAPPOINT THE FOLLOWING INDIVIDUALS TO THE ECONOMIC DEVELOPMENT COMMITTEE FOR THE TERMS AND POSITIONS STATED BELOW:

(3 ACCOCIATE VACANCIES – ROLL CALL)

PAT LEE, MEMBER – THROUGH MARCH 3, 2026

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	PAT LEE
	MRS. GONZALEZ	PAT LEE
	MR. WALLNER	PAT LEE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	PAT LEE
	MR. PEARCE	PAT LEE
	MR. HAYDEN	PAT LEE
	MR. CARROLL	PAT LEE
	MR. JOHNSTON	PAT LEE

VOTE: 9-0 1-ABSENT

Next order of business. FY2024 Departmental Budget Hearings:

Community Planning Commission, Page: 379. Danielle McKnight presented a PowerPoint. Mr. Hayden was present.

Hillview, Page: 4. Karen Moberg & Theodore Haggerty presented a PowerPoint. There were discussions regarding the utility bills.

Parks and Recreation, Page: 358. Maria Brown & Marty Tilton presented a PowerPoint. There was a discussion on adding a Craftsman position.

Library, Page: 351. Sharon Kelleher & Tyler Hixson presented a PowerPoint. There was a discussion about adding a new library position.

Mr. Gilleberto left meeting at 9:16 p.m.

Mr. Gilleberto returned at 9:17 p.m.

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Ms. Gonzalez left meeting at 9:19 p.m.

Ms. Gonzalez returned at 9:21 p.m.

Town Clerk, Page: 325. Sue Duplin presented a PowerPoint.

Veterans, Page: 345. Sue Magner presented a PowerPoint. She praised Administrative Assistant, Catherine McGloughlin for her hard work and dedication.

Elder Services, Page: 337. Kim Manzelli presented a PowerPoint. Discussion was had about adding a backup driver position.

Mr. Gilleberto left meeting at 10:02 p.m.

Mr. Gilleberto returned at 10:02 p.m.

Youth Services, Page: 368. Lillian Hartman presented a PowerPoint. Discussion were had about adding a part time youth service position. Jen Ford will return to run Mentor Program.

Public Services Administration Page: 318. Lillian Hartman presented a PowerPoint.

Next order of business. Review FY 2024 Revenue/Expense Plan

Mr. Gilleberto presented a PowerPoint current as of March 9, 2023.

Next order of business. Discussion: American Rescue Act Plan Funding

This discussion is in response to a request for guidance from the Capital Improvement Planning Team.

Mr. Kelliher explained why he thought the American Rescue Act Plan Funds would be best used for larger Capitol projects and gave examples.

Mr. Stuto left the meeting at 11:05 p.m.

Mr. Stuto returned at 11:10 p.m.

Scott Buckley commented that this is a two step decision. First he agrees not to use fund for the Wastewater project as it will not make a dent. Secondly, he agreed with revenue replacement.

Chair Manupelli disagreed with Capital Improvement project use. She wants to hold the funds until we see what the Town wants to do on Wastewater.

Next order of business. Change of Manager: Thompson Club Inc., Pro Shop & TCC Grill

Thomson Club President, David Wilson is seeking approval to amend their licenses for a Change of Manager at the TCC Grill and Pro Shop. Proposed new manager Britony Wells was in attendance.

Ms. Gonzalez asked if Britony Wells is TIPS trained.

Britony Wells answered yes.

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CHANGE OF MANAGER

MADAM CHAIR, I MOVE TO APPROVE A CHANGE OF MANAGER FOR THE SEASONAL CLUB
ALL ALCOHOL LICENSE FOR THOMSON CLUB, INC.-TCC GRILL, 2 MID IRON DRIVE, FROM
MARIO RUIZ to BRITONY WELLS.

MOTION BY: MR. WALLNER
SECONDED BY: MR. STUTO

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

CHANGE OF MANAGER

MADAM CHAIR, I MOVE TO APPROVE A CHANGE OF MANAGER FOR THE SEASONAL CLUB
WINE AND MALT LICENSE FOR THOMSON CLUB, INC.-PRO SHOP, 2A MID IRON DRIVE,
MARIO RUIZ to BRITONY WELLS.

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

Next order of business. Seasonal License Renewals:

**THOMSON CLUB INC., D/B/A PRO SHOP – SEASONAL CLUB WINE AND MALT
BEVERAGES**

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MADAM CHAIR, I MOVE TO RENEW THE SEASONAL CLUB WINE AND MALT BEVERAGES LICENSE FOR THOMSON CLUB, INC., D/B/A PRO SHOP, 2A MID IRON DRIVE TO EXPIRE NOVEMBER 30, 2023 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. WALLNER
SECONDED BY: MR. STUTO

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

THOMSON CLUB INC., D/B/A TCC GRILL – SEASONAL CLUB ALL ALCOHOL

MADAM CHAIR, I MOVE TO RENEW THE SEASONAL CLUB ALL ALCOHOL LICENSE FOR THOMSON CLUB, INC., D/B/A TCC GRILL, 2 MID IRON DRIVE TO EXPIRE DECEMBER 31, 2023 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

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THOMSON CLUB INC., D/B/A TCC GRILL – COMMON VICTUALLER

MADAM CHAIR, I MOVE TO RENEW THE COMMON VICTUALLER LICENSE FOR THOMSON CLUB, INC., D/B/A TCC GRILL, 2 MID IRON DRIVE TO EXPIRE DECEMBER 31, 2023 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

GOLF FACILITIES MANAGEMENT, INC. – SEASONAL WINE AND MALT BEVERAGES

MADAM CHAIR, I MOVE TO RENEW THE GENERAL ON-PREMISES SEASONAL WINE AND MALT BEVERAGES LICENSE FOR GOLF FACILITIES MANAGEMENT, INC., D/B/A HILLVIEW SNACK BAR TO EXPIRE DECEMBER 31, 2023 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

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GOLF FACILITIES MANAGEMENT, INC. – COMMON VICTUALLER

MADAM CHAIR, I MOVE TO RENEW THE COMMON VICTUALLER LICENSE FOR GOLF FACILITIES MANAGEMENT, INC., D/B/A HILLVIEW SNACK BAR TO EXPIRE DECEMBER 31, 2023 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

ROBERT CONNORS – TRANSIENT VENDOR

MADAM CHAIR, I MOVE TO RENEW THE TRANSIENT VENDOR LICENSE FOR THE SALE OF FLOWERS, CHRISTMAS TREES, ETC. AT 226 MAIN STREET FOR ROBERT CONNORS, 58 WYMAN STREET, WOBURN, MA TO EXPIRE DECEMBER 31, 2023 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS.

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

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Next order of business. Update on Various Town Intersection Projects

Mr. Gilleberto had some prepared remarks:

On March 3rd a North Reading resident lost her life in an automobile accident at the intersection of Park and Central streets. She and her family are in all of our thoughts and prayers and while the circumstances of the accident remain under investigation and it's unclear if anything related to the intersection itself caused or contributed to the accident. I think this accident has increased all of our focus on the issue of intersection safety. Board members have expressed concerns regarding intersections in town in previous meetings and I wanted to take this opportunity to provide the board and the community an update.

For the past few years we have been planning for potential improvements at four intersections. Chestnut streets, Park and Central streets, North and Central streets and Park and Concord streets. The Select Board received a report on the issues with and potential improvements to each of these intersections in late 2021. At the time Haverhill and Chestnut Street was identified as the first priority in part because it was potentially eligible for State funding. These intersections were each submitted to the Capital Improvement Planning Committee for consideration in the fiscal year 2023. As a result of the Capital Improvement Planning Committee's ranking process. Mr. Keller just referenced one intersection, Haverhill and Chestnut Street, was advanced for final design and construction funding and the other three intersections were not advanced for funding. Haverhill and Chestnut streets was approved at June town meeting in 2022 short-term improvements that could be made at the other intersections including cutting brush back adding signage and restriping travel Lanes occurred in 2022 shortly after the June 2022 approval.

A State Transportation Bond bill was approved and included earmarks for three of the intersections everyone Chestnut Park and Central and North and Central this funding is earmarked for North Reading but is not available to the town until such time as it's released by the state. Administration with this process can take years depending upon the earmark. I'm in constant communication with Representative Jones about the release of these funds as well as other funds that might be made available at the state level in place of a bond earmark for the Hillview and Chestnut design will be brought forth for public review sometime in the next few weeks. I expect there will be a public hearing as well as a review before the select board. The DPW resubmitted the other three intersections for consideration for the fiscal year 2025 Capital process. However in consultation with the capital of global planning committee they will be considered during the fiscal year 2024 process for potential funding at the upcoming June annual town meeting. The DPW director is also asking our Engineers to update all cost estimates for consideration by the capital Improvement planning committee for Park and Central streets. We're also working with the engineer and the homeowner to potentially install a guardrail in the short term. I know there's a lot of concern in the community for each of these intersections. I want the community to know that we are working within the resources that we have available but that they have been limited. we're hopeful that town meeting will approve additional funding in June for the remainder of the intersections thank you.

Chair Manupelli asked for an updated estimate on those.

Mr. Kelliher said \$820,000 is in there. We don't know what the cost of the guard rail is. As he understands that would be enough to take us through the construction

Mr. Gilleberto said that was our understanding of the time the projects were submitted but because of the cost issues we've seen with nearly every project we're asking for an update

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Chair Manupelli added that they can do some things now and not wait.

Next order of business. Public Comment:
NONE

Next order of business. Appointments:
CULTURAL COUNCIL

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR APPOINTMENT TO THE CULTURAL COUNCIL FOR TERMS TO EXPIRE ON DECEMBER 31, 2025.

-MICHAEL HE

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	MICHAEL HE
	MRS. GONZALEZ	MICHAEL HE
	MR. WALLNER	MICHAEL HE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	MICHAEL HE

VOTE: 4-0 1-ABSENT

MADAM CHAIR, I MOVE TO MODIFY THE VOTE OF 12-19-2022 FOR APPOINTMENTS TO THE CULTURAL COUNCIL BY REMOVING THE NAME OF ELISABETH MITCHELL.

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

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FOREST COMMITTEE

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS MEMBER TO THE FOREST COMMITTEE AS FOR TERMS TO EXPIRE ON DECEMBER 31, 2025:

DOUGLAS DOTY-(INCUMBENT)

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	DOUGLAS DOTY
	MRS. GONZALEZ	DOUGLAS DOTY
	MR. WALLNER	DOUGLAS DOTY
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	DOUGLAS DOTY

VOTE: 4-0 1-ABSENT

VETERAN'S EVENTS COMMITTEE

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR APPOINTMENT/REAPPOINTMENT AS MEMBERS TO THE VETERAN'S EVENTS COMMITTEE

AS FOR TERMS TO EXPIRE AS NOTED:

LORI MARTINEZ - DECEMBER 31, 2023

DAN MAHONEY - DECEMBER 31, 2025 (INCUMBENT)

MOTION BY: MR. WALLNER
SECONDED BY: MR. STUTO

VOTED BY:	MR. STUTO	LORI MARTINEZ, DAN MAHONEY
	MRS. GONZALEZ	LORI MARTINEZ, DAN MAHONEY
	MR. WALLNER	LORI MARTINEZ, DAN MAHONEY
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	LORI MARTINEZ, DAN MAHONEY

VOTE: 4-0 1-ABSENT

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TRANSPORTATION COMMITTEE

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR
APPOINTMENT TO THE TRANSPORTATION COMMITTEE FOR TERMS TO EXPIRE AS NOTED:
(5 OPENINGS)

DIANE NORRIS- DECEMBER 31, 2025

REBECCA GRIFFIN -DECEMBER 31, 2025

JUNE STOREY- DECEMBER 31, 2024

DANIEL GREENBERG -DECEMBER 31, 2024

MOTION BY: MR. WALLNER
SECONDED BY: MRS. GONZALEZ

VOTED BY:	MR. STUTO	DIANE NORRIS, REBECCA GRIFFIN JUNE STOREY, DANIEL GREENBERG
	MRS. GONZALEZ	DIANE NORRIS, REBECCA GRIFFIN JUNE STOREY, DANIEL GREENBERG
	MR. WALLNER	DIANE NORRIS, REBECCA GRIFFIN JUNE STOREY, DANIEL GREENBERG
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	DIANE NORRIS, REBECCA GRIFFIN JUNE STOREY, DANIEL GREENBERG

VOTE: 4-0 1-ABSENT

YOUTH SERVICES

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR
REAPPOINTMENT AS MEMBER TO THE YOUTH SERVICES COMMITTEE

AS FOR TERM TO EXPIRE ON DECEMBER 31, 2024:

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ALEXIS ARSENIS

MOTION BY: MR. WALLNER

SECONDED BY: MR. STUTO

VOTED BY:	MR. STUTO	ALEXIS ARSENIS
	MRS. GONZALEZ	ALEXIS ARSENIS
	MR. WALLNER	ALEXIS ARSENIS
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	ALEXIS ARSENIS

VOTE: 4-0 1-ABSENT

Next order of business. Meeting Minutes

MADAM CHAIR, I MOVE TO APPROVE THE REGULAR SESSION MINUTES AS WRITTEN FOR THE FOLLOWING DATES.

February 27, 2023

MOTION BY: MR. WALLNER

SECONDED BY: MR. STUTO

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

Next order of business. Legal Bills

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR JANUARY IN THE AMOUNT OF \$14,369.87 AS FOLLOWS:

GENERAL	\$ 10,162.37
LABOR	\$ 4,207.50
20 ELM STREET	\$ <u>0</u>

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TOTAL	\$ 14,369.87
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MOTION BY:	MR. WALLNER
SECONDED BY:	MR. STUTO

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

Ms. Gonzalez asked for a breakdown of the invoice to show how much was spent on attorney fees for the STM and the fees to review the executive session Minutes for redactions.

Next order of business. TOWN ADMINISTRATOR REPORT

Mr. Gilleberto reported that the Firefighters are using the expired list to fill 3 open spots for EMT's not Paramedics. Hopefully they will know something soon.

Chair Manupelli asked about the Safer Grant.

Mr. Gilleberto checked with Chief Donald Stats and he can apply in June/July and will hear in December.

Next order of business. BOARD MEMEBER REPORTS

Mr. Wallner said he saw the 8th Grade girls' basketball play and win the Championships. They were amazing to watch.

Mr. O'Leary -Absent

Ms. Gonzalez.-None

Mr. Stuto- None

Chair Manupelli added that the Town of North Reading High School Masquers won the first round of the One-Act Play Competition with their performance of "Beautiful Burnout".

Next order of business. OLD AND NEW BUSINESS

Mr. Stuto see Board Member Report

Ms. Gonzalez see Board Member Report

Mr. O'Leary see Board Member Report

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Mr. Wallner see Board Member Report
Chair Manupelli see Board Member Report

Last order of business. ADJOURN

MADAM CHAIR, I MOVE TO ADJOURN.

MOTION BY:	MR. WALLNER
SECONDED BY:	MR. STUTO

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	ABSENT
	MRS. MANUPELLI	AYE

VOTE: 4-0 1-ABSENT

ADJOURN: 12:04 A.M. 3/14/23

DATE



RICHARD WALLNER, CLERK