



## **TOWN of NORTH READING**

*Massachusetts*

### **Human Resources**

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**Alyson Olsen**  
**Administrator**

## **JOB OPENING**

### **TOWN OF NORTH READING**

### **MATRON**

### **POLICE DEPARTMENT**

The Town of North Reading's Police Department currently has two (2) Matron Positions available.

The main duty of a police matron is to assist and monitor all female prisoners who are held in the holding facility of the Police Station. The matron must be a female.

Some Responsibilities include:

- Search all female prisoners
- Be responsible for the well being and safekeeping of all female prisoners.
- Communicate all significant information to the Station Officer.
- Perform periodic cell checks and log them into the department CAD system.
- Accompany all female prisoners to court or medical facilities.
- While on duty, maintain the matron's room in a neat and orderly manner.

These positions are per diem, and the hourly rate of pay is \$16.48.

If you are interested in this position, complete an application and forward it to:

Applications can be found at: <http://www.northreadingma.gov/human-resources/pages/job-opportunities>

North Reading Town Hall  
Human Resources  
235 North Street  
North Reading, MA 01864

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