



**Town of North Reading**  
*Massachusetts*  
Finance Committee

# **\*DRAFT MINUTES\***

Finance Committee  
North Reading Town Hall, Room 5  
Wednesday March 25, 2020

**\*VIRTUAL MEETING DUE TO COVID-19 RESTRICTIONS. MEETING HOSTED VIA ZOOM PLATFORM\***

Present: Ms. Abby Hurlbut, Mr. Ben Gamer, Mr. Dan Pulver, Mr. Ted Haggerty, Mr. Don Kelliher, Mr. Richard Johnson, Mr. Dan Mills, Mr. Vinnie Ruschioni, Mr. Vincenzo Stuto, Mr. Paul Bailey (associate member), Mr. Alex Jaffe (associate member) and Ms. Karen Moberg (Recording Secretary)

Guests: Elizabeth Rourke (Finance Director)

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Ms. Hurlbut called the meeting to order at 7:00 P.M.

Members of the Finance Committee continued their review of the budget proposals for FY21. Ms. Elizabeth Rourke gave a brief analysis of each department's submissions as needed and highlighted any changes from the previous year.

The budgets of the following departments were reviewed and discussed:

- **Elder Services**

Department requesting additional hours for Program Coordinator and Outreach Coordinator.

A motion was made by Mr. Kelliher and seconded by Mr. Stuto to accept the Elder Services budget of \$193,781. **Vote: Unanimous**

A motion was made by Mr. Kelliher and seconded by Mr. Pulver to rescind the previous vote on the Elder Services budget. **Vote: Unanimous**

A motion was made by Mr. Kelliher and seconded by Mr. Stuto to revoke the Elder Services budget in the amount of \$183,501. **Vote: Unanimous**

- **Hillview**

Hillview is an enterprise account. Changes for FY21 reflect additional capital spending to purchase equipment and machinery.

A motion was made by Mr. Pulver and seconded by Mr. Stuto to accept the Hillview budget in the amount of \$1,156,180. **Vote: Unanimous**

- **Public Safety**

A motion was made by Mr. Pulver and seconded by Mr. Gamer to approve the Public Safety budget of \$30,000. **Vote: Unanimous.**

- **Town Administrator**

A motion was made by Mr. Gamer and seconded by Mr. Stuto to approve the Town Administrator budget of \$ 369,703. **Vote: Unanimous.**

- **Select Board**

Increases in budget reflect a change to minute recording. Offering stipend for recording secretary to allow Select Board administrator more time for Select Board office work.

A motion was made by Mr. Kelliher and seconded by Mr. Stuto to approve the Select Board budget of \$31,124. **Vote: Unanimous.**

- **Town Counsel**

A motion was made by Mr. Johnson and seconded by Mr. Pulver to approve Town Counsel budget of \$130,500. **Vote: Unanimous.**

- **Board of Health**

Increased hours for Health Director to comply with additional food inspection requirements. Position will go from 35 to 40 hours weekly.

A motion was made by Mr. Gamer and seconded by Mr. Stuto to approve the Board of Health budget of \$262,116. **Vote: Unanimous.**

- **Library**

Requested new position for Adult Services Tech Support Librarian. While the committee felt the position was warranted, they did not feel that the Town is able to add this position given uncertain financial times. Motion was made for budget less the requested new position.

A motion was made by Mr. Gamer and seconded by Mr. Haggerty to approve the Library budget in the amount of \$616,968. **Vote: Unanimous.**

- **Parks and Recreation**

Parks and Recreation is an Enterprise account.

A motion was made by Mr. Johnson and seconded by Mr. Kelliher to approve the Parks and Recreation budget of \$706,514. **Vote: Unanimous.**

- **Board of Appeals**

A motion was made by Mr. Pulver and seconded by Mr. Johnson to approve the Board of Appeals budget of \$13,538. **Vote: Unanimous.**

- **Community Planning Commission**

A motion was made by Mr. Gamer and seconded by Mr. Stuto to approve the Community Planning Commission budget of \$194,154. **Vote: Unanimous.**

**ADJOURN**

A motion was made by Mr. Kelliher, seconded by Mr. Johnson, to adjourn meeting at 8:15 p.m.

**VOTED: UNANIMOUS.**

Approved \_\_\_\_\_

Date \_\_\_\_\_