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REGULAR SESSION MEETING MINUTES
ECONOMIC DEVELOPMENT COMMITTEE MEETING

Tuesday November 27, 2018

TOWN CLERK
NORTH ATTENDING MA

Peter Beal called the meeting to order at 6:05 pm in room 14 at the Town Hall in the presence of:

Voting Members: William Bellavance, Sean Delaney, Peter Beal, Michael Prisco, and Joseph Lauria

Missing: David Ferreira, David O'Neil

Associate Members: Tom Ollila, Chris Hayden, Pat Lee

Non-Members: Danielle McKnight – Town Planner, Michael Gilleberto – TA, Mr. Robert Mauceri – Select Board Member

Mr. Beal opened the meeting at 6:05 pm.

- 1.) Approve Minutes from August 21, 2018
 - a. Mr. Delaney made a motion to approve the minutes of the of August 21, 2018 meeting. Motion seconded by Mr. Bellavance. 5-0-2 in favor.
- 2.) Water/Wastewater Update
 - a. Mr. Mauceri provided an update on Water agreement and plan with the Town of Andover.
 - b. FEIR is in process but we are required to provide two (2) locations for chlorination facility as part of our final submission.
 - i. A location on Route 28 near the Andover border is required.
 - ii. Town is analyzing a few locations/parcels that could be viable sites for the facility. A final decision will be made in early 2019.
 - iii. Central Street: Town owns a parcel on this street that has been identified.
 - c. Wastewater Update
 - i. Roughly \$20M in infrastructure improvements will be required in Andover sewage systems so they can take our sewage into there pipes.
 1. Mr. Mauceri conducted a cost analysis to come up with a Betterment Charge for Resident, Commercial and Industrial. However, No estimate on Betterment can be identified at this time due to the lack of certain details.
 2. Cost ranged for the overall project is from \$125M up to \$175M.
 3. Wright-Pearce is conducting a more detailed financial analysis so we can establish a better estimated Betterment Charge
 - ii. Team met with Greater Lawrence Sewer District. They are running the facility at approx. 50% capacity

- iii. Mr. Gilleberto had a discussion with Andover and informed us that Andover is going to keep focused on the Natural Gas Restoration but once completed they will re-engage efforts with NR for Water and Wastewater.
- iv. Mr. Prisco asked if Lawrence had any funding they could invest to assist NR with funding our wastewater project. Mr. Mauceri replied that this question was not asked at this time.

3.) Communication with Business Owners

- a. Based on the current status of the Wastewater progress the EDC members felt strongly now is not the time to start Hosting Public Workshops on this project.
- b. EDC members felt "Local Tax Incentive Program" to Stimulate Redevelopment on Underutilized or Abandoned Commercial Property is something we need to create in draft format before we go out to the Select Board and Community
 - i. Once Hosting Public Workshops on Tax Incentive Programs should be done over the 2019

4.) EDC Budget Discussion FY2019 & FY2020

- a. Mrs. McKnight reminded the EDC members that we have \$15,000 budget for FY2019. We need to identify uses over the next month or two to ensure full use of these funds.
- b. EDC is going to explore using these funds to hire outside services to help identify potential prospects for ED as part of the Tax Incentive Program.
- c. Potential services for subscriptions. Mrs. McKnight took the action to investigate.
- d. FY2020 EDC is going to ask for another \$15,000.

5.) Old and New Business

- a. Next meeting January 22, 2018 at 6:00pm to discuss a Local Tax Incentive Program

6.) ADJOURNMENT

Mr. Delaney motioned to adjourn the meeting

Seconded by: Mr. Bellavance

Voted by:

Mr. Prisco	AYE	Mr. Beal	AYE
Mr. Bellavance	AYE	Mr. Lauria	AYE
Mr. Delaney	AYE		

UNANIMOUS (5-0-2)

ADJOURN 7:21pm

11/22/2019
DATE


MICHAEL PRISCO, CLERK