

REGULAR SESSION MEETING MINUTES
ECONOMIC DEVELOPMENT COMMITTEE MEETING
Tuesday August 21, 2018

Mrs. McKnight called the meeting to order at 6:10 pm in room 05 at the Town Hall in the presence of:

Voting Members: William Bellavance, Sean Delaney, Peter Beal, Michael Prisco, and David Ferreira,

Missing: Joseph Lauria, David O'Neil

Associate Members: Tom Ollila, Chris Hayden, Pat Lee

Non-Members: Danielle McKnight – Town Planner, Michael Gilleberto - TA

Mr. Beal opened the meeting at 6:05 pm.

- 1.) Approve Minutes from July 17, 2018
 - a. Mr. Delaney made a motion to approve the minutes of the of July 17, 2018 meeting. Motion seconded by Mr. Bellavance. 5-0-2 in favor.
- 2.) Update on 102 Lowell Road
 - a. M. Prisco notified the members that DPW cleared several areas on the property for ease of showing and access.
 - b. The EDC needs to execute an extension on TRA contract. The extension will take his expiration date to April 2019. The TA will take the action to get the extension completed.
 - c. M. Gilleberto informed the members that even though extending TRA contract to April 2019 there will not be any funds available pay for any Broker services as the maximum contract amount has already been reached. The commission terms associated with 102 Lowell Road will be the only compensation available upon the sale of the parcel if completed before April 2019.
 - d. The EDC requested to have the TA draft a new RFP for future Broker services from April 2019 to March 2022.
- 3.) Public Outreach Strategy
 - a. Sewerage on Concord and Main Street
 - i. M. Prisco is going to request all the contact information for property owners from Chief Murphy.
 - ii. M. Prisco informed the members that Mr. Mauceri is working on developing a draft "betterment charge" for sewerage.
 - iii. There is a placeholder on Oct TM warrant to obtain funds to allow us to keep the process moving.

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4.) Next focus area for the EDC is creating a Tax Incentive Plan. M. Prisco is going to invite Peter Milano to the next EDC meeting to provide information and guidance.

5.) Old and New Business

a. Next meeting September 18, 2018 at 6:00pm

6.) ADJOURNMENT

Mr. Delaney motioned to adjourn the meeting

Seconded by: Mr. Bellavance

Voted by:

Mr. Prisco	AYE
Mr. Bellavance	AYE
Mr. Delaney	AYE
Mr. Beal	AYE
Mr. Lauria	AYE
Mr. Ferreira	AYE

UNANIMOUS (5-0-2)

ADJOURN 6:55 pm

11/29/18

DATE



MICHAEL PRISCO, CLERK