

North Reading Council on Aging

Meeting Minutes

Tuesday, December 6, 2022

Zoom Meeting

Meeting called to order at 5:36 pm by Dan Greenberg

Present – Daniel Greenberg, Chairman Katherine McCabe Scott, Andrea Gladu, Board Members

Lil Hartman, Rich Wallner, Kathy Sumner, Guests – Lisa Ditrapano, Maxine Macpherson ,
Margie Salt

Approval of Minutes October 25, 2022 – No changes or comments – Motion to approve by K McCabe Scott, all approved

Dan welcomed Kim Manzelli the new Director of Elder Services

Director's Report- Kim explained that in her first 4 weeks she has been focused on reviewing all programs and the level of participation and how the availability of transportation affects program attendance. She has also reviewed and adjusted staff roles, increasing the hours for the program developer, Jean Fitzgerald to 15 hours/week. She is looking for ways to advertise new programs since the newsletter is only quarterly at this time and she will work with the Transcript and NRCAM to do more advertising.

She mentioned several new programs that will be starting soon –A Blood Pressure Clinic, Teen Tech Program with the NRHS, and an additional exercise program on Wednesdays. She was pleased to announce that the hot meal program has been increased to 2X per week, with lunch being available on Tuesday, Wednesday and Thursday due in part to the efforts of Kathy Sumner from MVES. There are currently 20-30 people receiving the lunches. Kim also mentioned that she will be getting her Serve safe certification and that Sherri will have hers renewed shortly.

She is also working with to reevaluate the Transportation needs, reviewing policies and procedures and working to increase the number of volunteers to assist at the Senior center.

Update on Transportation – Lil Hartman reported that the Select Board had approved the appointment of a Transportation committee with 5 members. Members are being sought.

Schedule Election of Officers – Dan mentioned that there are at least 3 people waiting to be appointed to the COA Board within the next month – the 3 women are guests at this meeting. It was agreed that it was appropriate to elect officers at the January meeting.

Procedure for development of a wish list for IGCC – Dan suggested that a subcommittee be formed to visit other towns who have intergenerational community centers to begin putting together a list of things that work in these centers that we may want to include in our plans.

New business – Dan suggested that three subcommittees be formed with 2 members each. They would be: Program Development, work on Grants with Lil and Kim, and as previously mentioned – to work on a wish list for the IGCC for the Master Facility Committee.

There be no further business, the meeting was adjourned at 6:35 after all agreed to schedule the next meeting on Tuesday January 17, 2023 at 5:30 on Zoom.

Respectfully submitted:

Katherine McCabe Scott, Acting Secretary