

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

Chairman Prisco called the meeting to order at 7:00 p.m. in Room 14 at the Town Hall in the presence of members Mr. Mauceri, Mr. Schultz, Mrs. Manupelli, and Town Administrator, Michael Gilleberto. Mr. O'Leary was absent.

CALL TO ORDER OPEN SESSION

Chairman Prisco called to order the open session at 7:00 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

PROCLAMATION: OLDER AMERICANS MONTH

MR. CHAIRMAN, I MOVE TO PROCLAIM THE MONTH OF MAY, 2017, AS OLDER AMERICANS MONTH AND SIGN THE PROCLAMATION.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 4-0-1, MR. O'LEARY ABSENT

MINUTES

MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 4, 2017**, REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 4-0-1, MR. O'LEARY ABSENT

MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 4, 2017**, EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 4-0-1, MR. O'LEARY ABSENT

MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 8, 2017**, REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 4-0-1, MR. O'LEARY ABSENT

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 8, 2017**, EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
VOTED: 4-0-1, MR. O'LEARY ABSENT

PUBLIC COMMENT: None.

**MEET WITH COMMUNITY PLANNING COMMISSION
JOINT APPOINTMENTS – ECONOMIC DEVELOPMENT COMMITTEE**

Present from the Community Planning Commission were Mr. Cody, Mr. Pearce, Mr. Bellivance and Ms. McKnight, Planning Administrator.

MR. CHAIRMAN, I MOVE THAT THE COMMUNITY PLANNING COMMISSION AND THE BOARD OF SELECTMEN VOTE TO REAPPOINT SEAN T. DELANEY TO THE ECONOMIC DEVELOPMENT COMMITTEE FOR A TERM TO EXPIRE MARCH 31, 2020.

MOTION BY: MR. SCHULTZ
SECONDED BY: MS. MANUPELLI
MR. SCHULTZ AYE
MR. MAUCERI AYE
MS. MANUPELLI AYE
MR. PRISCO AYE
VOTED: 4-0-1 MR. O'LEARY ABSENT

CPC MEMBERS
MR. PEARCE AYE
MR. CODY AYE
MR. BELLEVANCE AYE
VOTED: 3-0-2 MR. HAYDEN AND MR. MILLS ABSENT

MR. CHAIRMAN, I MOVE THAT THE COMMUNITY PLANNING COMMISSION AND THE BOARD OF SELECTMEN VOTE TO REAPPOINT JOSEPH P. LAURIA TO THE ECONOMIC DEVELOPMENT COMMITTEE FOR A TERM TO EXPIRE MARCH 3, 2020.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. MAUCERI
MR. SCHULTZ AYE
MR. MAUCERI AYE
MS. MANUPELLI AYE
MR. PRISCO AYE
VOTED: 4-0-1, MR. O'LEARY ABSENT

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

CPC MEMBERS

MR. PEARCE	AYE
MR. CODY	AYE
MR. BELLEVANCE	AYE

VOTED: 3-0-2, MR. HAYDEN AND MR. MILLS ABSENT

REVIEW MEMORIAL DAY SCHEDULE: Mr. Gilleberto went over the schedule for the day. Mr. Gilleberto thanked the Minute Militia and the Veteran's Committee for all their hard work. Mr. Prisco advised members that they will meet before the parade at 9:30 am.

DISCUSS UPCOMING MEETING SCHEDULE: Mr. Gilleberto went over the upcoming meeting schedule. Upon confirmation with Mr. O'Leary, the July meeting will be changed to July 24th.

INFORMATIONAL HEARINGS - JUNE TOWN MEETING – DISCUSS WARRANT ARTICLES/ RECOMMENDATIONS/WARRANT ARTICLE ASSIGNMENTS

ARTICLE 28 – AUTHORIZE NAMING OF DISTANCE LEARNING LAB AT NORTH READING MIDDLE/HIGH SCHOOL

Mr. Venezia, Vice Chairman of the School Committee, spoke on behalf of Article 28. The proposal was brought by Chuck Carucci, Chairman of the SBSC. There was a public hearing for the naming and there were no other names put forward other than Dr. Troughton and there was no opposition. Mr. Venezia gave a brief history of Dr. Troughton's time with the North Reading School systems.

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 28– AUTHORIZE NAMING OF DISTANCE LEARNING LAB AT NORTH READING MIDDLE/HIGH SCHOOL.

MOTION BY: MR. SCHULTZ
SECONDED BY: MS. MANUPELLI
VOTED: 4-0-1, MR. O'LEARY ABSENT

ARTICLE 1 – FY2017 BUDGET AMENDMENT
RECOMMENDATION WILL BE MADE AT TOWN MEETING.

ARTICLE 2 – FUND FY2017 SNOW AND ICE DEFICIT

Mr. Gilleberto reported to members that \$60,000 from Free Cash will be used to offset the proposed deficit.

ARTICLE 3 – FY2017 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT STABILIZATION FUND

Mr. Gilleberto reported that the balance today is \$1,185,760 and the proposal, as outlined in the financial plan for FY2018, is to add \$926,637 from Free Cash and \$200,000 from the FY2017 Debt Service Budget to fund the Operating Budget, \$75,000 included in this is to fund the feasibility study. The Board has already voted to recommend.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

ARTICLE 4 – FY 2017 TRANSFER FUNDS TO WATER STABILIZATION FUND

Mr. Gilleberto reported that the balance today is \$448,306. Ms. Rourke advised the Board that from speaking with the Water Department today they expect to transfer \$511,057, which is the balance in retained earnings. This will be confirmed prior to Town Meeting. The Board will recommend at Town Meeting.

Chair asked that Mr. Mauceri report on Articles 1-4 at Town Meeting.

ARTICLE 5 – FY 2017 APPROPRIATE MONEY TO STABILIZATION FUND

Mr. Gilleberto reported that the balance today is \$2.3 Mil. There is no plan for a transfer in June.

**ARTICLE 6 –FY 2017 TRANSFER FUNDS TO OTHER POST EMPLOYMENT
BENEFITS LIABILITY TRUST FUND**

Mr. Gilleberto reported that the balance in the fund is \$578,724, available funds of \$250,000 projected to remain in this current budget would be transferred in. The Board has previously voted to recommend.

**ARTICLE 7 – FY2017 TRANSFER FUNDS TO SOLID WASTE STABILIZATION
FUND**

Ms. Rourke reported that the balance of the fund is approximately \$100,533. More funds could be added, and a definite amount will be known prior to Town Meeting. There was some talk on how funds could be used. Ms. Rourke suggested having a working meeting with the DPW Director.

ARTICLE 8 – SELECT TOWN OFFICERS

The Board has previously recommended.

**ARTICLE 9 - HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND
COMMITTEES**

The Board has previously recommended.

Chair asked that Mr. Schultz report on Articles 5-9 at Town Meeting.

**ARTICLE 10 – AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ACCEPT
EASEMENTS**

The Board has previously recommended.

**ARTICLE 11 – AUTHORIZE TREASURER TO ENTER INTO COMPENSATING
BALANCE AGREEMENTS**

The Board has previously recommended.

ARTICLE 12 – AUTHORIZE CHAPTER 90 HIGHWAY CONSTRUCTION FUNDS

Mr. Gilleberto reported that we expect to receive \$508,338.27 from the State in FY2018 that will be supplemented by \$300,000 in Town road funding in the Capital improvement Plan for FY 2018. The Board has previously recommended.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

ARTICLE 13 – PRIOR YEAR BILLS

Currently there is only one bill for snow and ice. The Board will make a recommendation at Town Meeting.

ARTICLE 14 – FUND CONSTRUCTION OF PUMP STATION, READING AND NORTH READING WATER SYSTEM IMPROVEMENTS FOR MWRA WATER INTERCONNECTION.

Mr. Gilleberto reported that there are three components 1) A pump station (estimated cost of \$2.55 Mil, 2) Water distribution system improvements in North Reading (est. \$1Mil) 3) Reading water system improvements to deliver water to the town line (est. \$4.67 Mil), the funding source to be Water Enterprise. The Board has previously recommended.

Chair will ask Mr. O’Leary to take Articles 10-14

ARTICLE 15 – FY2018 OPERATING BUDGET

The Board previously recommended.

ARTICLE 16 – FY2018 CAPITAL EXPENDITURES

The Board previously recommended.

ARTICLE 17 – APPROPRIATE FUNDS FOR FACILITIES AT ARTHUR J. KENNEY FIELD

The project has been re-bid and proposals are due Thursday, June 1st. A report by the Evaluation Committee and Mr. Gilleberto will be made to the Athletic Facilities Committee and Capital Improvement Planning meeting, scheduled for June 2nd at the High School learning lab at 3pm. What is learned at this meeting will be reported at the Monday Board meeting prior to Town Meeting.

ARTICLE 18 – RESCIND AUTHORIZATION TO BORROW

The Board will make a recommendation at Town Meeting.

ARTICLE 19 – APPROPRIATION OF BAN PREMIUMS TO REDUCE MIDDLE/HIGH SCHOOL PROJECT BORROWING COSTS

The Board previously recommended.

Chair asked that Ms. Manupelli take Articles 15 - 19

ARTICLE 20 – FUND RETIREMENT OBLIGATIONS

This would fund retirement obligations in the amount of \$207,179, to be funded from Raise & Appropriate; broken down into \$142,182 in General Government and \$64,997 for the School Dept. and the Board has previously recommended.

ARTICLE 21 – TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

The balance is 578,724. The proposal is to transfer in \$300,000 from Raise & Appropriate and represents 100% of required deposit for new hire employees for FY2018. The Board has previously recommended.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

ARTICLE 22 – APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES

Additional funding for legal expenses related to the Secondary School Building project. We have appropriated \$782,391 to date since 2014. We've expended \$635,200 since that time and the balance is \$147,191 from the prior appropriations with a request for \$50,000 from the Overlay Reserve. The Board has previously recommended.

Chair asked Mr. Mauceri to take Articles 20 & 21 and Mr. Prisco, will take all the rest.

ARTICLE 23 – FUND MASTER PLAN

\$85,000 from Free Cash. (Could be offset by a grant). The Board has previously recommended.

ARTICLE 24 – AMEND CODE OF NORTH READING AND ACT ON REVOLING FUNDS

Ms. Manupelli asked that a column be added to the slide that shows what receipts came in and what went out and for what purpose from the funds during the year.

ARTICLE 25 – AMEND CODE – GENERAL BY-LAWS – REGULATION OF DRONES

The Board has previously recommended.

ARTICLE 26 – AMEND CODE – GENERAL BY-LAWS – SNOW REMOVAL ON STREETS AND SIDEWALKS

Raises the fine to \$300 per day and the issuance of a fine on a 1st offense; and allows the Town to recover the cost of snow & ice removal and fines from property owners. The Board has previously recommended by a 4-1 vote.

ARTICLE 27– AMEND CODE – ZONING BY-LAWS – ARTICLE XXVI – MAIN STREET MIXED USE OVERLAY

Ms. McKnight, Town Planner, gave a presentation and advised members that a Public Meeting was already held. Board members discussed extending the zoning to both sides of Rt 28. There was some concern about having the Stop & Shop site included. This site is much larger. Mr. Pearce said taking the larger parcel out may affect the way the smaller parcels can support waste water. He isn't opposed to it but the smaller parcels may be affected. Mr. Prisco said he feels the parcel, Map 24/Parcel 36 is larger and it is set back. He would be more in favor of a 67/33 split than a 80/20 split because of the effect on the School system. Mr. Schultz said the 80/20 would be more favorable to a developer. He asked what this zoning would have on future waste water on Rt 28 and a new sewer. Mr. Pearce said they would be looking to develop a waste water system within the parcels or to use the site already at the DPW site where the town could be involved. Mr. Pearce said he wouldn't be opposed to taking the Stop and Shop parcel out but the zoning needs to be in place before the RFP goes out because it may be looked at differently if the large parcel is removed. Mr. Prisco said there would still be 9 parcels left and he would rather come back later and increase the area after. Ms. Manupelli said she would like to keep the larger parcel in because that may be the one to take advantage of this new zoning. Mr. Prisco said it may not fit in with the "street scape concept" and it would be good to study how the 9 parcels do first.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

Mr. Mauceri asked if anybody has looked into these parcels, if they know how the owners feels about this new zoning. Ms. McKnight said she has reached out and some are more in favor than others, but all seem to want to have the properties studied as far as waste water. The only property owner very interested was Mr. Heffron at 66 & 68 Winter St. Mr. Schultz would rather see similar size parcels and is afraid that the larger one could dominate what happens if included. Mr. Pearce commented on the 80/20 and said there probably wouldn't be much response for Commercial occupancy on the second floor. Mr. Pearce said he would be more comfortable with the 80/20 if the larger parcel was taken out. Mr. Gilleberto said because the Warrant has already been mailed out, an amendment would have to be made at Town Meeting and recommendations made to the amended motion. The amendment will be added to the other amendments and the Board will make their recommendation at Town Meeting.

Chair closed the Public Hearing.

VOTE TO JOIN MERRIMAC VALLEY REGIONAL TRANSIT AUTHORITY

A short presentation was given by Mr. Prisco and Mr. Gilleberto. NR pays a \$100,000 assessment to the MBTA by state law. A portion of that state assessment can be assigned to the MVRTA. A survey will be going out in the tax bills. Mr. Gilleberto said we can join at any time. This will be a focus on the elderly and disabled. A vote at this time will not commit the town to any financial obligation, but will let the Board of Directors know North Reading would like to join and by October/September may get something in place. Mr. Gilleberto said our assessment runs two years in arrears and we would not need to identify any new funding source. Rita Mullen asked that the Board please vote this in. Mr. Gilleberto thanked the Council on Aging for making services available.

MR. CHAIRMAN, I MOVE THAT THE TOWN OF NORTH READING JOIN MERRIMACK VALLEY REGIONAL TRANSIT AUTHORITY AND TO AUTHORIZE THE TOWN ADMINISTRATOR TO COMPLETE ANY DOCUMENTATION REQUIRED FOR APPLICATION AND MEMBERSHIP.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 4-0-1 MR O'LEARY ABSENT

104 LOWELL ROAD – RESPOND TO PULTE COMMENTS – PASSED OVER

DISCUSS ISSUING POTENTIAL MEDICAL MARIJUANA REQUEST FOR PROPOSALS

Mr. Prisco advised members that Mr. Gilleberto has been getting calls from firms looking in North Reading and needs some direction on going forward on what to advise them. Mr. Mauceri said that the State still hasn't come out with the requirements for recreation marijuana and he wouldn't support anything until that is clarified. Ms. Manupelli said she is not in favor of this, they do need permission from the town and a valid location. She said we have an obligation to vet an application but doesn't feel the town should be putting an RFP out. Mr. Schultz said until all is known we shouldn't go forward, but there are also other issues to consider. Mr. Prisco said

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

any revenue achieved may go out with the Police work that may be involved. Applications can be submitted and reviewed. Ms. Manupelli said there is a state process for petitioners. Mr. Gilleberto said there is a letter of non-opposition that is needed not just the permit. He will let the firms who have inquired know that the town doesn't intend to issue an RFP but applications will be reviewed as they come in.

REVIEW STATUS OF MWRA WATER PROJECT AND ANDOVER DISCUSSION

Mr. Gilleberto gave a short report. Work on the FEIR continues relative to providing a response for the MWRA connection. Seventy-five percent design plans for the work in the Town of Reading have been reviewed by officials in the Town of Reading. A meeting is being scheduled for design, engineering and business meeting for early June. Selectmen Mauceri and Manupelli and Mr. Gilleberto met with officials from the Town of Andover and have advised them that we are moving forward with the planned connection with the MWRA, including requesting Capital funds at the June meeting. They said they will be bringing that news to their Board of Selectmen and having a discussion on how Andover can provide North Reading with all its water needs. Mr. Gilleberto said it was relayed back to them North Reading's concerns for permanency for providing water and the cost of that. He said he would relay back to the Board when Andover replies back.

TOWN ADMINISTRATOR'S REPORT

(See attached)

Topics Discussed:

- The Alcoholic Beverage Commission has advised that permitted package stores can open at 12 on Memorial Day.
- Status report on backup of our Information systems provided by Matthew Cooper.
- Batchelder School Construction Appropriation has been closed out.
- A Town owned land auction for 8 Acres Blvd will be held May 30 at 11 o'clock at Town Hall.
- High School's Grand March will be held between 5 and 6 and Police Chief said they may need to close the access road in the earlier part of that time frame. Start time of the BOS meeting may need to be moved up to 6:30.
- The setup of Town Meeting may be delayed because of this event also.
- 4 check in stations for Town Meeting will now be available.
- Notification of an aquatic treatment will be in the paper as well as a reverse 911 call, and will take place May 31st. Water is available for boating but not for irrigation or drinking.
- A notice on the website about water quality in our schools concerning lead and cooper in our drinking water.
- Letter to Executive Office of Energy and Environmental Affairs expressing our interest in their municipal Vulnerability Preparedness program. Aimed at climate change also makes grant funding available for potential, preventable or projects that relate to our hazard mitigation plan. There will be a planning meeting to identify any needs as they relate to hazard mitigation and an application submitted for funding.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2017**

- Identification of roads that need road resurfacing, beginning after July 1st, most of which have been reviewed by the Capital Improvement Planning Committee: Full length of Eagle Dr., full length of Patriot Way, partial area of Sunset Ave from Wagon to North, partial area of Wagon Dr. from Sunset to Wyoming and the full length of Wyoming Ave to North St. The pavement management plan will be updated and additional projects may be able to be done depending upon preparation. We will also be doing a portion of an unaccepted road Hancock Rd from Devens to Dix in cooperation with a developer to address a drainage issue impacting an accepted road. The Town will also provide the materials for a water main to be installed. The developer is responsible for all the drainage improvements and for installing the water main infrastructure as well. That was worked out through the Planning Commission, with paving to take place after July 1st.
- There was a significant house fire and was put out by our Fire Department as well as mutual aid communities of Middleton, Wilmington, and Reading

OLD NEW BUSINESS

Mr. Mauceri: Encouraged town's people to get out and enjoy Memorial Day.

Mr. Schultz: June 11th the first Town Day. Over 60 or 70 booths reserved already.

Mrs. Manupelli: Do something special to remember Memorial Day and attend the ceremonies.

Chairman Prisco: Thank you to all the Firemen who helped out with the fire and glad no one was hurt. Memorial Day is a great opportunity for us to say thanks and show our support. We are very fortunate to have the men and women for protecting us.

ADJOURN

MR. CHAIRMAN, I MR. SCHULTZ MOVE TO ADJOURN.

SECONDED:	MR.SCHULTZ	AYE
VOTED:	MR. MAUCERI	AYE
	MRS. MANUPELLI	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 4-0-1 MR. O'LEARY ABSENT

ADJOURN: 9:30 p.m.

DATE

ANDREW SCHULTZ, CLERK