

**MINUTES OF BOARD OF SELECTMEN MEETING
THURSDAY, FEBRUARY 12, 2015**

Chairman Mauceri called the meeting to order at 7:00 p.m. in Room 14 at the Town Hall in the presence of members Mr. Prisco, Mr. Yull, Mr. O'Leary, and Town Administrator, Michael Gilleberto. Mr. Foti was absent.

CALL TO ORDER IN OPEN SESSION

Chairman Mauceri called to order open session at 7:00 p.m.

The members recited the Pledge of Allegiance.

To accommodate outside parties in attendance tonight, the Agenda will be taken out of order.

REVIEW/APPROVE MSBA STATEMENT OF INTEREST

Superintendent of Schools Jon Bernard asked the Board for their support in endorsing the filing of a statement of interest to the MSBA for the E. Ethel Little School Roof Project. Repairs have been estimated at 260 Thousand Dollars. To fit the qualifications of a partial to full reimbursement by the State, the project to be undertaken cannot be newer than 20 years old and must have a cost estimate of no less than 250 Thousand Dollars.

MR. CHAIRMAN, I MOVE TO APPROVE THE FOLLOWING RESOLUTION:

RESOLVED: HAVING CONVENED IN AN OPEN MEETING ON FEBRUARY 12, 2015, PRIOR TO THE CLOSING DATE OF FEBRUARY 13, 2015, FOR SUBMISSION OF STATEMENTS OF INTEREST, THE NORTH READING BOARD OF SELECTMEN, IN ACCORDANCE WITH ITS CHARTER, BY-LAWS, AND ORDINANCES, HAS VOTED TO AUTHORIZE THE SUPERINTENDENT OF SCHOOLS TO SUBMIT TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY THE STATEMENT OF INTEREST FORM DATED FEBRUARY 4, 2015 FOR THE E. ETHEL LITTLE SCHOOL LOCATED AT 7 BARBERRY ROAD, NORTH READING, WHICH DESCRIBES AND EXPLAINS THE FOLLOWING DEFICIENCIES AND THE PRIORITY CATEGORY(S) FOR WHICH AN APPLICATION MAY BE SUBMITTED TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY IN THE FUTURE: REPLACEMENT, RENOVATION OR MODERNIZATION OF SCHOOL FACILITY SYSTEMS, SUCH AS ROOFS, WINDOW, BOILERS, HEATING AND VENTILATION SYSTEMS, TO INCREASE ENERGY CONSERVATION AND DECREASE ENERGY RELATED COSTS IN A SCHOOL FACILITY.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

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COWABUNGA’S ENTERTAINMENT, LLC – AUTOMATIC AMUSEMENT DEVICE LICENSE

Matt Pierson, owner of Cowabunga’s and a representative from AZ Quality Vending Company addressed the Board regarding the Automatic Amusement Device License for the new establishment at 265 Main Street.

MR. CHAIRMAN, I MOVE TO APPROVE THE FOLLOWING AUTOMATIC AMUSEMENT DEVICE LICENSE TO EXPIRE DECEMBER 31, 2015 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

COWABUNGA’S ENTERTAINMENT, LLC

MOTION BY: MR. O’LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

FY2016 BUDGET UPDATE

Mr. Gilleberto informed the Board that the proposed FY2016 Budget along with Departmental requests and TA recommendations would be in Dropbox for their review on February 13th. Mr. Gilleberto recognized Liz Rourke for her work and expressed his appreciation to the Department Heads. Mr. Mauceri and Mr. Prisco commented on their approval of the new format.

REVIEW DRAFT PROPOSED VEHICLE POLICY

Mr. Gilleberto informed the Board he is looking for the Board’s feedback after they review the draft policy. The cost assumptions have been factored into the budget they will have in Dropbox on February 13th. After the Board gives their feedback the policy will then go to Labor Counsel. This new policy will replace the existing policy. All town vehicles will be marked with distinctive markings. Mr. Prisco inquired about the policy of taking town owned vehicles out of Massachusetts and insurance issues pertaining to taking vehicles out of state. Mr. Gilleberto will look into the insurance policy. Ms. Rourke was unsure if extra liability was needed for vehicles leaving MA. She will get an updated list of those employees who travel outside of MA, and the information will be further discussed at a future BOS meeting. Mr. O’Leary and Ms. Rourke discussed vehicle allowances and how it affects gross income. Mr. Gilleberto recognized Liz Rourke and Alyson Olsen for their contributions to the writing of the policy.

Mr. Gilleberto informed the Board that his Town Administrator Report included a note regarding water meter readings. Due to the large amount of snow and the inability to get to the meters, an estimated billing procedure was needed. Liz Rourke informed the Board that the Finance Department went live on MUNIS utility billing the 2nd week in January. Water and Trash bills will be on one bill. This will be on the website and in the Transcript to make everyone aware. (See attached). Snow and Ice will be discussed next meeting.

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MINUTES:

MR. CHAIRMAN, I MOVE TO APPROVE THE **FEBRUARY 3, 2015** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

MR. CHAIRMAN, I MOVE TO APPROVE THE **FEBRUARY 3, 2015** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

SCHEDULE SHOW CAUSE HEARINGS

Mr. Prisco expressed an interest in starting Open Session earlier on March 9th to accommodate the amount of time each of the establishments may need.

TEDESCHI FOOD MART

MR. CHAIRMAN, I MOVE TO HOLD A SHOW CAUSE HEARING ON THE SUSPENSION OF THE WINE AND MALT BEVERAGES LICENSE OF TEDESCHI FOOD MART, 202 NORTH STREET ON MARCH 9, 2015.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

HESS EXPRESS

MR. CHAIRMAN, I MOVE TO HOLD A SHOW CAUSE HEARING ON THE SUSPENSION OF THE WINE AND MALT BEVERAGES LICENSE OF HESS EXPRESS, 231 MAIN STREET ON MARCH 9, 2015.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

EASTGATE LIQUORS

MR. CHAIRMAN, I MOVE TO HOLD A SHOW CAUSE HEARING ON THE SUSPENSION OF THE ALL ALCOHOL PACKAGE STORE LICENSE OF EASTGATE LIQUORS 12 MAIN STREET ON MARCH 9, 2015.

MOTION BY: MR. O'LEARY
SECONDED BY: MR PRISCO
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

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PUBLIC COMMENT

None.

LICENSE RENEWALS: STATUS UPDATE

Passed over – North Reading Transportation, (John McCarthy) was not notified of the change in meeting date.

DISCUSS TOWN OWNED LAND

Due to Mr. Foti's absence, this discussion will be passed over.

Mr. Mauceri informed the Board that Mr. Foti would like to notify the public that he does not intend to seek reelection in May. Because of his position as Chelsea's Director of Public Works and all the snow emergencies, he has been absent from recent Board of Selectmen meetings and has been unable to personally deliver this message.

DISCUSS ANDOVER INTERMUNICIPAL AGREEMENT FOR POTABLE WATER

Mr. Mauceri informed the Board that he, Mr. Foti, and Mr. Gilleberto have been attempting to meet to discuss the Andover Water Agreement. Due to the weather and scheduling conflicts, they have been unable to meet. Andover is aware of their attempts at meeting. Mr. Mauceri hopes to have a final discussion regarding this agreement at the Board of Selectmen Meeting on February 23rd.

DECEMBER LEGAL BILLS

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR DECEMBER 2014 IN THE AMOUNT OF **\$4,331.25** AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$3,737.25
KOPEMAN AND PAIGE, P.C. (LABOR)	\$ 558.00
KOPELMAN AND PAIGE, P.C. (WATER)	\$ <u>36.00</u>
TOTAL	\$ 4,331.25

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

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APPOINTMENTS

CAPITAL IMPROVEMENT PLANNING COMMITTEE

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR APPOINTMENT TO THE CAPITAL IMPROVEMENT PLANNING COMMITTEE FOR A TERM TO EXPIRE NOVEMBER 14, 2017:

ELIZABETH ROURKE

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

TOWN ADMINISTRATOR'S REPORT

(See attached)

Mr. Gilleberto informed the Board of hiring a roofing company to assist in snow removal from roofs of town buildings. The cost will be between \$20-30 Thousand. This cost will be eligible for snow and ice funding

OLD AND NEW BUSINESS

Mr. O'Leary

Expressed how impressed he was with the High School performance of Peter Pan. He acknowledged the DPW and private contractors for doing a great job with the snow plowing. He appreciates their efforts.

Mr. Yull

Informed the Board he filmed Peter Pan and gave accolades to Mrs. Kane for "getting the most of out the students". He acknowledged the Town Administrator and the Director of the DPW for doing a great job with the snow emergencies. He also acknowledged the reverse 911.

Mr. Prisco

Gave credit to the cast of Peter Pan and recognized how hard the tech crew works. Also gave credit to Mr. and Mrs. Kane and Mr. Forman. He informed the Board that he has updated the Economic Development Committee Charge for the Second Reading. There is a draft in Dropbox for the Board's review. The Capitol Planning Committee will review it and the Board will review it at the Meeting on February 23rd.

Mr. Mauceri

Advised the public to notify the appropriate authorities of any safety issues. Asked the public to check on elderly neighbors, to be careful driving at intersections with high snowbanks and to shovel out fire hydrants.

Mr. Gilleberto informed the public to dig out gas meters. They could freeze and malfunction.

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ADJOURNMENT

MR. CHAIRMAN, I MR. O'LEARY MOVE TO ADJOURN.

SECONDED:	MR. YULL	
VOTED:	MR. YULL	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE
	MR. O'LEARY	AYE

VOTE: 4-0 (UNANIMOUS) (MR. FOTI ABSENT)

ADJOURN: 8:18 p.m.

DATE

STEPHEN O'LEARY, CLERK