

**MINUTES OF BOARD OF SELECTMEN MEETING
TUESDAY, FEBRUARY 3, 2015**

Chairman Mauceri called the meeting to order at 6:30 p.m. in Room 14 at the Town Hall in the presence of members Mr. Prisco, Mr. Yull, Mr. O'Leary, and Town Administrator, Michael Gilleberto. Mr. Foti was absent

NORCAM was not present, therefore the meeting will reconvene at 6:40

CALL TO ORDER IN OPEN SESSION

Chairman Mauceri called to order open session at 6:46 p.m.

The members recited the Pledge of Allegiance.

Mr. O'Leary acknowledged the passing of Al Sylvia, the founder of the North Reading Transcript.

TOWN CLERK PRESENTATION: BOARD/COMMITTEE COMPUTER PROGRAM

Mrs. Stats gave a presentation of the new Boards and Committees application on the Town Website. It is maintained and supported by Virtual Town Hall. She demonstrated how to access the fields. The Town Clerks office will solely be responsible to updating the database. She indicated the importance of Boards and Committees keeping her office advised of resignations. She expressed her concern with indefinite terms of committee or board members and the importance of staggered terms. She informed the Board the eCode Book is on line.

MEET WITH COMMUNITY PLANNING COMMISSION

Mr. Prisco informed the Board of the reasoning for dissolving the Economic Development Subcommittee and forming the Economic Development Committee. This would alleviate both CPC and Board of Selectmen having to meet jointly. For meeting planning purposes, one committee would be easier. There was much discussion between Mr. O'Leary and Mr. Prisco regarding taking action before the Board collectively makes decisions. The Town Administrator stated that the proposal to dissolve the prior committee was the result of administrative research that identified that the existing committee was actually a joint appointment, rather than solely a Board of Selectmen appointment. Mr. Mills, Chairman of the Community Planning Commission addressed the Board regarding CPC's feeling that the subcommittee should be dissolved and that the new EDC was more of a priority. Mr. Prisco read the charge. Danielle McKnight addressed the Board expressing that CPC goes along with the charge. Mr. Yull would like further discussion after the charge is created and expressed concern over the background of members who would be appointed to the Committee. Mr. O'Leary thinks a commercial real estate appraiser would be very beneficial to have on the Committee. He also feels that the Chairman or the Vice Chairman of this Committee should not be the liaison to the Board. These positions should be an annual appointment. Mr. O'Leary discussed the opportunity of obtaining the postal facility's land for development and to generate tax revenue. He feels the potential for this opportunity could generate interest in getting people involved in this Committee. Mr. Hayden addressed the Board regarding his feeling that this Committee will give focus and give direction where the subcommittee did not. Mr. O'Leary feels the Planning Commission should be involved in the appointment process, he feels it's important to share the responsibility with both Boards, he said the charter is very clear. Mr. Hayden said the Planning Commission would

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review the candidates and forward them to the Selectmen. Mr. Mills wants to streamline the process to get things accomplished. The Board approves the first reading of the charge. Mr. Prisco will make modifications to the charge based on tonight's discussion and be prepared to have a second reading at the Selectmen meeting on February 23rd. Mr. Mills would like a closer review of the charge at their February 17th meeting. There will be a joint meeting with CPC and the Board on March 3rd. The advertisement for members of the Committee should focus on the JT Berry property.

ECONOMIC DEVELOPMENT COMMITTEE

MR. CHAIRMAN, I MOVE TO DISSOLVE THE ECONOMIC DEVELOPMENT SUBCOMMITTEE.

MOTION BY: MR. PRISCO
SECONDED BY: MR. O'LEARY

MR. O'LEARY	AYE	MR. HAYDEN	AYE
MR. PRISCO	AYE	MRS. ROMEO	AYE
MR. YULL	AYE	MR. MILLS	AYE
MR. MAUCERI	AYE	MR. BELLAVANCE	AYE
MR. FOTI	ABSENT	MR. PEARCE	ABSENT

MR. CHAIRMAN, I MOVE TO ACCEPT THE FIRST READING OF THE CHARGE OF THE FORMATION OF THE ECONOMIC DEVELOPMENT COMMITTEE PER THE ATTACHED DOCUMENT.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL

MR. O'LEARY	AYE	MR. HAYDEN	AYE
MR. PRISCO	AYE	MRS. ROMEO	AYE
MR. YULL	AYE	MR. MILLS	AYE
MR. MAUCERI	AYE	MR. BELLAVANCE	AYE
MR. FOTI	ABSENT	MR. PEARCE	ABSENT

MINUTES:

MR. CHAIRMAN, I MOVE TO APPROVE THE **DECEMBER 22, 2014** REGULAR SESSION MINUTES AS WRITTEN.

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MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

MR. CHAIRMAN, I MOVE TO APPROVE THE **DECEMBER 22, 2014** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

MR. CHAIRMAN, I MOVE TO APPROVE THE **JANUARY 12, 2015** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

MR. CHAIRMAN, I MOVE TO APPROVE THE **JANUARY 12, 2015** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

APPROVE SNOW AND ICE DEFICIT SPENDING

MR. CHAIRMAN, I MOVE TO APPROVE DEFICIT SPENDING ON THE FY2015 SNOW AND ICE ACCOUNT AS PROVIDED IN MGL CHAPTER 44, SECTION 31D.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

REVIEW DRAFT PROPOSED CELL PHONE POLICY

Mr. Gilleberto discussed the policy to govern use and provision of cell phones amongst town employees. The purpose is to create a consistent policy. He will review cost savings on reimbursing an employee for using their own phone. He will come up with language to protect private information and each device would be password protected. This policy would need the Board's approval. Mr. Prisco expressed concerns regarding limitations on type of phones. Mr. Prisco feels the language of the policy should include the Town Administrator and Finance Director approving models of phones. Mr. Gilleberto will make the modifications.

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PUBLIC HEARING: ANNUAL AND OCTOBER TOWN MEETING DATES FOR 2015

Mr. Gilleberto stated that we have obtained a legal opinion regarding the impact of not having the hearing in January as called for in the charter, due to the blizzard of January 26-27. The opinion is being reviewed by Bond Counsel and the Department of Revenue. If there is an issue, the Board can file special legislation without the approval of Town Meeting.

MR. CHAIRMAN, IN ACCORDANCE WITH THE TOWN OF NORTH READING CHARTER 2-4-1, I MOVE TO SET THE DATES FOR THE 2015 TOWN MEETINGS AS FOLLOWS:

JUNE 1, 2015
OCTOBER 5, 2015

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

PUBLIC COMMENT

None.

LICENSE RENEWALS: STATUS UPDATE

The Town Administrator informed the Board that John McCarthy from North Reading Transportation has not complied with the Civil Fingerprinting Bylaw for renewing his livery license. There was discussion regarding the Fingerprinting Bylaw and the impact of the annual requirement upon businesses. He should be given the opportunity to come in and address the Board on February 9th.

DISCUSS SIDEWALK SNOW REMOVAL BYLAW

After the January 12th Selectmen meeting, Mr. Gilleberto found no issues of non-compliance. The snow has since become a large challenge. He continues to advise public that their assistance in complying with the Bylaw is critical.

DISCUSS TOWN OWNED LAND

Since Mr. Foti is absent, this topic will be discussed at the February 9th meeting.

APPOINTMENTS

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PROCESS SERVING CONSTABLE

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR APPOINTMENT AS A PROCESS SERVING CONSTABLE TO A TERM TO EXPIRE DECEMBER 31, 2015:

DAVID ROSATI, 8 CHESTER STREET

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

CULTURAL COUNCIL

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR APPOINTMENT AS MEMBERS OF THE CULTURAL COUNCIL FOR A TERM TO EXPIRE DECEMBER 31, 2017:

BARBARA O'NEIL SMITH, 15 OLDE FARM LANE
MEGHAN MARY O'BRIEN, 10 FLINT STREET

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

**RATIFY INTEGRATED COLLECTIVE BARGAINING AGREEMENT NORTH
READING FIREFIGHTERS – LOCAL 1857**

MR. CHAIRMAN, I MOVE TO RATIFY THE INTEGRATED COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF NORTH READING AND THE NORTH READING FIREFIGHTERS LOCAL 1857 FOR THE PERIOD OF JUNE 1, 2013 TO JUNE 30, 2016.

MOTION BY: MR. O'LEARY
SECONDED BY: MR YULL
VOTED: 4-0 (UNANAMOUS) (MR. FOTI ABSENT)

TOWN ADMINISTRATOR'S REPORT

(See attached)

Mr. Yull responded to the Wilmington 4th of July issue in the Report. He feels the abutter's property path should be an emergency exit. Mr. Gilleberto will bring it up to Wilmington's Town Manager.

OLD AND NEW BUSINESS

Mr. O'Leary

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Acknowledged the professionalism of Pat Lee of PBL Catering at the Hillview regarding the termination of their license. Acknowledged Mr. Gilleberto for bringing it to closure. He thanked Ms. Errichetti for her contribution to the School Committee. He informed the Board there would be no cut in local aid. He asked that residents check on their neighbors and keep fire hydrants clear.

Mr. Yull

Thanked Ms. Errichetti for her service to the School Committee. Thanked the businesses for complying with the Snow Removal By-law.

Mr. Prisco

Expressed his condolences to the Sylvia Family and Bob Turosz. Spoke of the new fire truck and what a great investment it is. Informed the public that Peter Pan tickets are still available. Asked the Town Administrator about the direct deposit for the Veterans. Mr. Gilleberto responded that the Department of Veterans Services has approved and a mid to late spring implementation is planned.

Mr. Mauceri

Thanked the Town Employees who put in effort to get to work during the storms. Informed the public that trash pickup would be delayed one day. Mentioned the Financial Planning Team meeting on Friday. He also offered condolences to the Sylvia family. Mentioned the need for a joint appointment to fill Ms. Errichetti's seat on the School Committee.

ADJOURNMENT

MR. CHAIRMAN, I MR. O'LEARY MOVE TO ADJOURN.

SECONDED:	MR. YULL	
VOTED:	MR. YULL	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE
	MR. O'LEARY	AYE

VOTE: 4-0 (UNANIMOUS) (MR. FOTI ABSENT)

ADJOURN: 10:30 p.m.

DATE

STEPHEN O'LEARY, CLERK