

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY, DECEMBER 18, 2017**

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Chairman Prisco called the meeting to order at 8:08 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Manupelli, Mr. Schultz, Mr. Mauceri, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**CALL TO ORDER OPEN SESSION**

Chairman Prisco called to order the open session at 8:08 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

**PUBLIC COMMENT**

Transcript Editor Maureen Doherty informed the audience how voting for the Ugly Christmas Sweater competition between the Board of Selectmen and the School Committee was going to work. The Board and staff posed for a photograph.

**MINUTES**

MR. CHAIRMAN, I MOVE TO APPROVE THE **NOVEMBER 28, 2017** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **NOVEMBER 28, 2017** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**MINUTES**

MR. CHAIRMAN, I MOVE TO APPROVE THE **NOVEMBER 30, 2017** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **NOVEMBER 30, 2017** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

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MR. CHAIRMAN, I MOVE TO APPROVE THE **DECEMBER 4, 2017** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **DECEMBER 4, 2017** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**RATIFY MEMORANDUM OF AGREEMENT – NORTH READING FIREFIGHTERS #1857**

Mr. Gilleberto gave the audience a summary of the contract agreement. Firefighter Matt Carroll, 16 Peter Road, President of the Firefighters Union, addressed the Board and thanked them for coming to a successful conclusion. He acknowledged Mike Tannian and Tom Harris for spending countless hours to help bring forth a successful agreement. Matt Carroll went on to acknowledge the retirement of Chief Warnock. Chief Warnock addressed the audience regarding his retirement after 35 years. Mr. Gilleberto recognized Chief Warnock as a facilitator during the contract negotiations and thanked him for his efforts and counsel. Mr. Prisco acknowledged Bob Collins and Liz Rourke for their time and effort during the negotiations. Mr. O’Leary expressed to Chief Warnock that he is glad he took the Chief position and has done a great job. He further stated that the agreement is the best that could be reached however he will be voting in opposition, not due to the lack of appreciation he has of the Fire Department but more because he is looking at the bigger picture and comparing what other units have given in reforms.

MR. CHAIRMAN, I MOVE TO RATIFY THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF NORTH READING AND NORTH READING FIREFIGHTERS #1875 FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2020.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 4-1 (MR. O’LEARY OPPOSED)

**RATIFY MEMORANDUM OF AGREEMENT – DPW LOCAL #25**

Mr. Gilleberto summarizes the agreement. Mr. Prisco acknowledges how important reforms in the stipends are.

MR. CHAIRMAN, I MOVE TO RATIFY THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF NORTH READING AND DPW LOCAL # 25 FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2020.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

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Mr. Gilleberto explained that the next two votes were procedural and did not change any benefits or compensation.

**RATIFY INTEGRATED AGREEMENT – NORTH READING ADMINISTRATIVE STAFF**

MR. CHAIRMAN, I MOVE TO RATIFY THE INTEGRATED AGREEMENT BETWEEN THE TOWN OF NORTH READING AND THE NORTH READING ADMINISTRATIVE STAFF FOR THE PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2018.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**RATIFY INTEGRATED AGREEMENT – LIBRARY**

Mr. Gilleberto informed the audience that agreement has been verbally approved by the Library staff and will be signed on Friday.

MR. CHAIRMAN, I MOVE TO RATIFY THE INTEGRATED AGREEMENT BETWEEN THE TOWN OF NORTH READING AND THE NORTH READING LIBRARY STAFF ASSOCIATION LOCAL 4928 FOR THE PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2018.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**VOTE TO SET 2018 AMBULANCE RATES**

Mr. Gilleberto gave a presentation. See Attached. The Town's collection rates are high, but there are some outstanding bills that the Auditor has recommended be disposed of. Some will be written off and some will be reported to credit agencies.

MR. CHAIRMAN, I MOVE TO APPROVE THE 2018 AMBULANCE RATES AS REFLECTED IN THE ATTACHED RATE STRUCTURE RECOMMENDED BY THE FIRE CHIEF.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**DISCUSS TRASH/RECYCLING COLLECTION PROGRAM**

DPW Director, Andrew Lafferty informed the audience the Trash and Recycling contract will be expiring on June 30, 2018. He gave a power point presentation (see attached). Recycling Chairman, Ed McGrath informed the Board that China is no longer importing recycling materials which will result in increased recycling costs. Mr. Lafferty stated there may be a 25-30% increase in trash and recycling fees without changing the service.

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Mr. Mauceri suggested a 2 tier system; 1 barrel or 2 barrel's to help offset the costs for Senior's who produce less trash. Mr. Prisco suggested taking a survey to determine if the residents would prefer a weekly or bi-weekly recycling pickup. Mrs. Manupelli would like more information and does not want to cater to the vendors. Mr. Prisco would like to find an economical solution for Senior's. Mr. Prisco would like Mr. McGrath to explore more options and asked him to come to the 1/8 or 1/22 BoS meeting to present the options.

**REVIEW ADDITIONAL COMMUNITY COMPACT PROPOSAL**

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**AUTHORIZE FILING OF COMMUNITY COMPACT APPLICATION**

MR. CHAIRMAN, I MOVE TO AUTHORIZE THE FILING OF APPLICATION #2 WITH THE COMMONWEALTH'S COMMUNITY COMPACT PROGRAM FOR COMMUTER PARK AND RIDE AND FACILITIES MANAGEMENT/MAINTENANCE.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**2017 YEAR REVIEW**

Mr. Gilleberto and Chairman Prisco presented a power point presentation (see attached). Mr. Prisco would like to have a year-end review annually. Mr. Gilleberto informed the Board the presentation is in Dropbox and welcomes their comments. Mr. Prisco gives credit to Boards, Committees, and volunteers for getting things done. He stated the Town is more proactive than reactive.

**DISCUSS COMCAST CABLE LICENSE**

Mr. Gilleberto informs the Board that a draft proposal is with Town Counsel and a tentative agreement has been reached. He anticipates having members of the CAC at the January 8<sup>th</sup> BoS meeting to make a presentation and recommendations.

**ARTHUR KENNEY FIELD RESTROOM/CONCESSION STAND**

MR. CHAIRMAN, I MOVE TO APPROVE PAYMENT REQUISITION NUMBER 2 IN THE AMOUNT OF \$55,530.35 TO CONSTRUCTION DYNAMICS, INC.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE PAYMENT REQUISITION NUMBER 3 IN THE AMOUNT OF \$91,200.00 TO CONSTRUCTION DYNAMICS, INC.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

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**LICENSE RENEWALS**

**COMMON VICTUALLER**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER LICENSES TO EXPIRE DECEMBER 31, 2018 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

BEYOND BAGLES  
DOS LOBOS  
DUNKIN DONUTS (HOLIE DONUTS)  
DUNKIN DONUTS (NOREAD MAIN)  
GROUP ONE ENTERTAINMENT D/B/A HILLVIEW COUNTRY CLUB  
HEAV'NLY DONUTS  
JOE FISH  
MARIOS RISTORANTE  
MCDONALD'S  
RYER'S STORE  
SPORTS, SPIRITS AND STEAKS  
TERESA'S PRIME/GRILLE 19  
THE LOBSTER CLAW  
VYASA, INC. D/B/A SUBWAY  
WENDY'S

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**COMMON VICTUALLER/ALL ALCOHOL**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER/ALL ALCOHOL LICENSES TO EXPIRE DECEMBER 31, 2018 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

DOS LOBOS  
JOE FISH  
GROUP ONE ENTERTAINMENT D/B/A HILLVIEW COUNTRY CLUB  
TERESA'S PRIME / GRILL 19  
SPORTS, SPIRITS AND STEAKS

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

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**PACKAGE STORE/ALL ALCOHOL**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING PACKAGE STORE/ALL ALCOHOL LICENSES TO EXPIRE DECEMBER 31, 2018 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

ONE STOP LIQUORS  
NEW ENGLAND BEVERAGE

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**PACKAGE STORE/WINE AND MALT BEVERAGE**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING PACKAGE STORE/WINE AND MALT BEVERAGE LICENSES TO EXPIRE DECEMBER 31, 2018 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

RYER'S STORE  
ROUTE 28 LUCKY MART

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**SUNDAY LICENSE**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING SUNDAY ENTERTAINMENT LICENSES TO EXPIRE DECEMBER 31, 2018 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

SPORTS, SPIRITS AND STEAKS  
GROUP ONE ENTERTAINMENT, D/B/A HILLVIEW COUNTRY CLUB  
TERESA'S PRIME/GRILL 19

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

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**CLASS I LICENSE**

Mr. O'Leary informs the Board that he will be abstaining from any discussions or voting regarding Class I and Class II licenses as he has a family member who holds a Class II License.

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING CLASS I LICENSE TO EXPIRE JANUARY 1, 2019 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

BOBCAT OF BOSTON, INC.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 4-0-1 (MR. O'LEARY ABSTAINED)

**CLASS II LICENSE**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING CLASS II LICENSE TO EXPIRE JANUARY 1, 2019 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

JMM ENTERPRISES, INC., D/B/A A1 AUTO SALES  
P&T AUTO SALES

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 4-0-1 (MR. O'LEARY ABSTAINED)

**AUTOMATIC AMUSEMENT DEVICES**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING AUTOMATIC AMUSEMENT DEVICE LICENSE TO EXPIRE DECEMBER 31, 2018 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

COWABUNGA'S ENTERTAINMENT, LLC

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

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**OUTSTANDING ISSUES**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING LICENSES TO EXPIRE DECEMBER 31, 2018 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

LOYAL ORDER OF MOOSE – CLUB/ALL ALCOHOLIC (FRATERNAL),  
AUTOMATIC AMUSEMENT DEVICE, JUKEBOX  
CHRISTOPHER’S MARKET- PACKAGE STORE/WINES AND MALTS  
SPEEDWAY – PACKAGE STORE / WINES AND MALTS

AND TO FURTHER INSTRUCT THE TOWN ADMINISTRATOR TO NOTIFY SAID LICENCEES THAT IF THEY DO NOT SUBMIT ALL REQUIRED PAPERWORK BY DECEMBER 29, 2017 THEIR LICENSE WILL NOT BE RELEASED AND THEY WILL BE ORDERED TO CEASE ALL BUSINESS OPERATIONS.

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)

**APPOINTMENTS – REAPPOINTMENTS**

**BOARD OF APPEALS**

Discussion was had regarding William Bellavance and his interest in an Associate Member position on the Board of Appeals. It was decided that due to a possible conflict of interest because of his position on the CPC, an opinion from Town Council is needed before appointing another candidate to the vacancy.

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS AN ASSOCIATE MEMBER OF THE BOARD OF APPEALS FOR A TERM TO EXPIRE ON DECEMBER 31, 2020. (TWO OPENINGS)

- 1) JENNIFER PLATT (INCUMBENT)
- 2) MATTHEW V. D’ANGELO
- 3) LARA J. MOTTOLO
- 4) CLANCY D. MAIN
- 5) STEVEN LIECHTI
- 6) AMIT SUBRAMANI
- 7) MARK DESIMONE
- 8) WILLIAM BELLAVANCE

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O’LEARY  
VOTED: 5-0 (UNANIMOUS)



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MRS. MANUPELLI: JENNIFER PLATT  
MR. SCHULTZ: JENNIFER PLATT  
MR. PRISCO: JENNIFER PLATT  
MR. O'LEARY: JENNIFER PLATT  
MR. MAUCERI: JENNIFER PLATT

VOTE: JENNIFER PLATT – 5

**FOREST COMMITTEE**

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT TO THE FOREST COMMITTEE FOR A TERM TO EXPIRE ON DECEMBER 31, 2020. (1 OPENING)

STEVEN NATHAN (INCUMBENT)

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**TAXATION AID COMMITTEE**

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS MEMBER OF THE TAXATION AID COMMITTEE FOR A TERM TO EXPIRE ON DECEMBER 31, 2020. (1 OPENING)

MARY PRENNEY (INCUMBENT)

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**LIBRARY TRUSTEES**

Mr. Mauceri, Liaison to the Library Trustees would like to recommend Marci Bailey for reappointment and hold off on the other interested candidates until he can speak with them.

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS A MEMBER OF THE LIBRARY TRUSTEES FOR A TERM TO EXPIRE ON DECEMBER 31, 2020 AND HOLD IN ABEYANCE THE SECOND OPENING. (TWO OPENINGS)

MARCI BAILEY (INCUMBENT)

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

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**LIBRARY TRUSTEES – ASSOCIATE MEMBER**

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS AN ASSOCIATE MEMBER OF THE LIBRARY TRUSTEES FOR A TERM TO EXPIRE ON DECEMBER 31, 2020. (ONE OPENING)

THOMAS KELLY (INCUMBENT)

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**PROCESS SERVING CONSTABLES**

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT AS PROCESS SERVING CONSTABLES FOR TERMS TO EXPIRE ON DECEMBER 31, 2018. (5 OPENINGS)

- 1) JOHN FIRIELLO (INCUMBENT)
- 2) PAUL DORSEY (INCUMBENT)
- 3) DOUGLAS LABB (INCUMBENT)
- 4) DAVID ROSATI (INCUMBENT)
- 5) PAULA DESROSIERS (INCUMBENT)

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLIL  
VOTED: 5-0 (UNANIMOUS)

**DETAIL CONSTABLE**

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS DETAIL CONSTABLE FOR A TERM TO EXPIRE ON DECEMBER 31, 2018.

JERRY BERG

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLIL  
VOTED: 5-0 (UNANIMOUS)

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**CULTURAL COUNCIL**

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT TO THE CULTURAL COUNCIL FOR A TERMS TO EXPIRE ON DECEMBER 31, 2020. (7 OPENINGS)

- 1) MARGARET BRADBURY (INCUMBENT)
- 2) C. JEAN CLARK (INCUMBENT)
- 3) PHILIP HEALY (INCUMBENT)
- 4) BARBARA O'NEIL SMITH (INCUMBENT)

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**YOUTH SERVICES COMMITTEE**

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT TO THE YOUTH SERVICES COMMITTEE FOR A TERM TO EXPIRE ON DECEMBER 31, 2020. (1 OPENING)

AMY DICHARA

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLIL  
VOTED: 5-0 (UNANIMOUS)

**TOWN ADMINISTRATORS REPORT**

See Attached. Topics discussed:

- National Grid operational plan;
- Trash and recycling collection; and
- DOT Grant to construct a sidewalk on Haverhill Street;

**OLD NEW BUSINESS**

**Mr. O'Leary**

- Wishes everyone a healthy and prosperous New Year and to enjoy the holidays and family.

**Mr. Mauceri:**

- Wishes everyone a healthy and prosperous New Year and to enjoy the holidays and family;
- Thanks all the Board Members for a productive year;
- Thanks all Town Hall employees.
- Drive safe.

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**Mr. Schultz:**

- Wishes all a Merry Christmas and Happy Hanukkah.

**Mrs. Manupelli:**

- Wishes everyone a happy and healthy New Year;
- Thanked Town Administrator and DPW for fixing a dangerous area on her street within one week.

**Mr. Prisco**

- Thanked Board Members for participating in the Ugly Christmas Sweater contest with the School Committee;
- Thanked Board Members, Legislators, and Community for their support;
- Wished everyone a wonderful holiday.

MR. CHAIRMAN, I MR. SCHULTZ MOVE TO ADJOURN AND RECONVENE IN EXECUTIVE SESSION.

SECONDED:	MR. O'LEARY	
VOTED:	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 10:29 p.m.

RECONVENE: 11:27

MR. CHAIRMAN, I MR. SCHULTZ MOVE TO ADJOURN.

MOTION BY:	MR. SCHULTZ
SECONDED BY:	MR. O'LEARY
VOTED:	5-0 (UNANIMOUS)

ADJOURN: 11:27

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DATE

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ANDREW SCHULTZ, CLERK